TITUS COUNTY AUDITOR'S REPORT TO COMMISSIONERS COURT

January 25, 2021

Local Government Code, Title 4, Subtitle B, Chapter 114, Subchapter B, Article .024 requires that the county auditor shall present tabulated reports of:

1) The accounts of the county,

2) The county's receipts and disbursements of funds, and

3) Other items of interest, if any.

These requirements are met by the following reports:

- 1) Combined Statement of Cash Position (GEL 102) and
- 2) Combined Statement of Revenue and Expenses (GEL 107),
- 3) Purchasing Acknowledgements per LGC, Title 8, Subtitle B, Chapter 262.

Submitted by

Barbara Shurbet, Titus County Auditor, January 21, 2021

BY OUR SIGNATURES HERETO WE HEREBY APPROVE SAID REPORTS

Titus County Judge

Titus County Commissioner PR #1

Titus County Commissioner PR #3

Titus County Commissioner PR # 2

Titus County Commissioner PR #4



DATE 01/21/2021 TIME 11:21	COMBINED	STATEMENT OF CASH	POSITION FOR JA	NUARY	GEL1	02 PAGE 1	
FUND NAME	CHECKING ACCOUNT	CHECKING AMOUNT	TDOA ACCOUNT	TDOA AMOUNT	FUND TOTAL		
2021 010 GENERAL COUNTY FUND	MAIN MAIN MAIN MAIN MAIN MAIN MAIN	1,000.00 2,500.00 800.00 8,528,295.18			8,532,595.18		
2021 014 JUSTICE COURTHOUSE SECURI	TY MAIN	13,565.07			13,565.07		
2021 016 SECURITY FEES FUND	MAIN	18,345.47			18,345.47		
2021 017 JURY FUND	MAIN MAIN	5,000.00 190,648.75			195,648.75		
2021 018 LAW LIBRARY FUND	MAIN	9,384.26			9,384.26		
2021 019 SPECIAL PROJECT ROAD & BR	IDGMAIN	56,002.90			56,002.90		
2021 020 ROAD & BRIDGE FUND	MAIN MAIN						
2021 021 ROAD & BRIDGE #1 FUND	MAIN	423,845.95			423,845.95		
2021 022 ROAD & BRIDGE #2 FUND	MAIN	408,492.34			408,492.34		
2021 023 ROAD & BRIDGE #3 FUND	MAIN	488,504.10			488,504.10		
2021 024 ROAD & BRIDGE #4 FUND 2021 025 CHAPTER 19: FY2020	MAIN MAIN	648,783.67			648,783.67		
2021 026 SAVNS GRANT	MAIN	1,991.27-			1,991.27-		
2021 027 HAVA CARES GRANT	MAIN	16,497.38			16,497.38		
2021 028 JUSTICE COURT TECHNOLOGY	MAIN	35,565.46			35,565.46		
2021 029 JUSTICE COURT TECHNOLOGY-	JP2MAIN	9,887.60			9,887.60		
2021 030 COUNTY & DISTRICT CRT TEC	H MAIN	15,523.29			15,523.29		
2021 031 HAVA SECURITY FUND	MAIN MAIN	56,880.06			56,880.06		
2021 033 PRETRIAL INTERVENTION FUN	D MAIN	17,071.00			17,071.00		
2021 034 PRE-TRIAL-CLASS C MISD. F	UNDMAIN	1,000.00			1,000.00		
2021 035 INDIGENT DEFENSE 2011	MAIN						
2021 036 VITAL STATISTICS	MAIN	11,513.28			11,513.28		
2021 037 COUNTY CLERK ARCHIVE	MAIN	156,304.01			156,304.01		

DATE	01/21/2021 TIME 11:21	COMBINED	STATEMENT OF CASH	POSITION FOR JANUARY			GEL102 PAGE	2
	FUND NAME	CHECKING ACCOUNT	CHECKING AMOUNT	TDOA ACCOUNT	TDOA AMOUNT	FUND TOTAL		
2021	040 DISTRICT CLERK TECH FUND	MAIN	11,361.00			11,361.00		
2021	041 STATE FEES FUND	MAIN	117,530.79			117,530.79		
2021	042 HOMELAND SECURITY GRANT	MAIN						
2021	043 COUNTY CLERK R&M FUND	MAIN	204,278.25			204,278.25		
2021	044 DISTRICT CLERK R&M FUND	MAIN	14,834.52			14,834.52		
2021	047 DISTRICT ATTORNEY FUND	MAIN	2,057.18			2,057.18		
2021	048 COUNTY ATTORNEY FUND	MAIN	2,194.49			2,194.49		
2021	049 DISTRICT CLK REC PRESERV FU	NMAIN	18,404.00			18,404.00		
2021	050 VEHICLE INVENTORY TAX ACCOU	NVH INV TAX	400,355.16			400,355.16		
2021	051 FAMILY AND PROTECTIVE SERVI	CMAIN						
2021	052 CORONA VIRUS RELIEF	MAIN	47,375.01			47,375.01		
2021	053 SHERIFF SEIZED ACCOUNT	SO SEIZED	22,289.37			22,289.37		
2021	054 DISTRICT ATTORNEY SEIZED AC	CDA SEIZED	29,798.47			29,798.47		
2021	055 DIST ATTY DRUG FORFEITURE F	UDRUG FORF DRUG FORF	155,543.79			155,543.79		
2021	056 SHERIFF FORFEITURE FUND	FORFEIT SO FORFEIT	4,500.00 15,149.53		<u>×</u>	19,649.53		
2021	057 CAPITAL MURDER FUND	MAIN	72,000.00			72,000.00		
2021	058 STATE CRIMINAL ALIEN ASST P	RMAIN	6,844.98			6,844.98		
2021	059 SHERIFF COMMISSARY FUND	MAIN	38,843.96			38,843.96		
2021	060 2017 VEST GRANT	MAIN						
2021	062 TITUS COUNTY 2019 BOND I&S	19BNDI&S						
2021	063 2017 I&S	2017 I&S 2017 I&S						
2021	064 2004 ROW I&S/2011 SERIES	ROW I&S 04 ROWI&S						
2021	065 TITUS COUNTY DEBT SERVICE F	U'12ABNDI&S '12ABNDI&S	10,945,803.02		10,	945,803.02		
2021	066 TITUS COUNTY 2012 "B" BOND	I'12BBNDI&S '12BNDI&S						
2021	067 2007 LOOP BOND	07LB I&S						

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DATE 01/21/2021 TIME 11:21	COMBINED	STATEMENT OF CASH	POSITION FOR JANUARY		GEL102 PAGE 3
FUND NAME	CHECKING ACCOUNT	CHECKING AMOUNT	TDOA ACCOUNT	TDOA FUND AMOUNT TOTAL	
2021 068 TITUS COUNTY 2009 BOND I&S	09 BND I&S 09 BNDI&S				
2021 069 2016 I&S	2016 I&S 2016 I&S				
2021 071 FEMA PREC. #1 2015-2016	MAIN				
2021 072 FEMA PRECINCT #2 2015-2016	MAIN				
2021 073 TITUS COUNTY BELL TOWER FUN	DMAIN	5,873.67		5,873.67	
2021 075 2004 RIGHT OF WAY	2004 ROW 04 ROW	3,685,129.69		3,685,129.69	
2021 076 LOOP CONSTRUCTION FUND	LOOP LOOP LOOP CONST				
2021 077 FEMA PREC. #3 2015-2016	MAIN				
2021 078 FEMA PREC. #4 2015-2016	MAIN				
2021 079 PREC #3 CERTZ GRANT	MAIN				
2021 083 COMMISSARY STORE	COMM STORE	28,215.31		28,215.31	
2021 084 ELECTION FUND	MAIN	50,094.87		50,094.87	
2021 085 MAINTENANCE BLDG FUND	MAIN	32,311.83		32,311.83	
2021 086 INSURANCE FUND	MAIN INS	963,710.10		062 710 11	
	INS CLAIMS	.01		963,710.11	
2021 090 DISTRICT CLERK AGENCY FUND	DIST CLK DIST CLK DIST CLK DIST CLK	35,129.47 23,356.59 527,828.39 360,119.14		946,433.59	
2021 091 COUNTY CLERK AGENCY FUND	CNTY CLK CNTY CLK CNTY CLK	153,739.25 27,813.40 17,143.76		198,696.41	
2021 092 BAIL BOND BOARD ACCOUNT	BBB ACCT BBB ACCT BBB ACCT BBB ACCT BBB ACCT BBB ACCT BBB ACCT	.01 52,619.94 53,284.06 115,851.82		221,755.83	

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2021 096 GENERAL FIXED ASSETS

2021 097 GENERAL L/T DEBT ACCOUNT GRO

DATE 01/21/2021 TIME 11:21	COMBINED ST	ATEMENT OF CASH	POSITION FOR	JANUARY	GEL1	02 PAGE
FUND NAME	CHECKING ACCOUNT	CHECKING AMOUNT	TDOA ACCOUNT	TDOA AMOUNT	FUND TOTAL	
2021 098 PAYROLL CLEARING FUND	PAYROLL					
TOTAL	2	9,354,803.33			29,354,803.33	

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CHECK ACCOUNT	CHECK
ACCOUNT BALANCE - MAIN ACCOUNT BALANCE - VH INV TAX ACCOUNT BALANCE - SO SEIZED ACCOUNT BALANCE - DA SEIZED ACCOUNT BALANCE - DRUG FORF ACCOUNT BALANCE - FORFEIT ACCOUNT BALANCE - SO FORFEIT ACCOUNT BALANCE - '12ABNDI&S ACCOUNT BALANCE - 2004 ROW ACCOUNT BALANCE - INS CLAIMS ACCOUNT BALANCE - INS CLAIMS ACCOUNT BALANCE - DIST CLK ACCOUNT BALANCE - CNTY CLK ACCOUNT BALANCE - BBB ACCT	12,701,133.15400,355.1622,289.3729,798.47155,543.794,500.0015,149.5310,945,803.023,685,129.6928,215.31.01946,433.59198,696.41221,755.83
TOTAL	29,354,803.33
TDOA ACCOUNT	TDOA

TOTAL

DATE 01/21/2021 11:21 COMBINED STATEMENT OF REVENUES AND EXPENSES FOR JANUARY THRU JANUARY

GEL107 PAGE 1

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	FUI	ND NAME	***** MONTH REVENUES	TO DATE ***** EXPENSES	***** YEAR REVENUES	TO DATE ****** EXPENSES	
	2021	GENERAL COUNTY FUND	858,698.55	385,881.39	5,942,161.39	3,071,134.90	
	2021	JUSTICE COURTHOUSE SECURITY	15.29	.00	56.92	.00	
	2021	SECURITY FEES FUND	622.79	.00	2,511.28	.00	
	2021	JURY FUND	17,994.98	2,760.66	144,679.96	44,116.94	
	2021	LAW LIBRARY FUND	1,330.00	1,794.50	5,080.00	5,123.50	
	2021	SPECIAL PROJECT ROAD & BRIDGE	.00	.00	.00	.00	
	2021	ROAD & BRIDGE FUND	.00	.00	.00	.00	
	2021	ROAD & BRIDGE #1 FUND	62,048.52	12,343.51	446,286.00	120,402.19	
	2021	ROAD & BRIDGE #2 FUND	62,048.52	12,281.36	446,286.00	222,211.61	
	2021	ROAD & BRIDGE #3 FUND	62,048.52	35,098.13	446,286.00	170,041.47	
	2021	ROAD & BRIDGE #4 FUND	62,048.48	12,716.58	446,285.84	150,723.54	
	2021	CHAPTER 19: FY2020	.00	.00	.00	.00	
	2021	SAVNS GRANT	.00	.00	.00	1,991.27	
	2021	HAVA CARES GRANT	.00	.00	45.52	12,451.18	
	2021	JUSTICE COURT TECHNOLOGY	20.52	.00	95.51	295.88	
	2021	JUSTICE COURT TECHNOLOGY-JP2	41.01	.00	128.53	.00	
	2021	COUNTY & DISTRICT CRT TECH	103.67	.00	432.43	.00	
	2021	HAVA SECURITY FUND	.00	.00	105.01	56.90	
	2021	PRETRIAL INTERVENTION FUND	468.00	.00	2,413.00	342.00	
	2021	PRE-TRIAL-CLASS C MISD. FUND	.00	.00	1,000.00	.00	
	2021	INDIGENT DEFENSE 2011	.00	.00	.00	.00	
	2021	VITAL STATISTICS	221.00	.00	967.00	191.25	
	2021	COUNTY CLERK ARCHIVE	4,080.00	.00	16,730.00	.00	
	2021	DISTRICT CLERK TECH FUND	210.00	.00	775.00	.00	
	2021	STATE FEES FUND	.00	.00	.00	.00	
	2021	HOMELAND SECURITY GRANT	. 00	.00	.00	.00	

DATE 01/21/2021 11:21 COMBINED STATEMENT OF REVENUES AND EXPENSES FOR JANUARY THRU JANUARY

GEL107 PAGE 2

FUND NAME	***** MONTH TO REVENUES	DATE ***** EXPENSES	***** YEAR T REVENUES	CO DATE ****** EXPENSES	
2021 COUNTY CLERK R&M FUND	4,475.95	334.68	18,263.44	3,900.54	
2021 DISTRICT CLERK R&M FUND	238.67	.00	920.83	.00	
2021 DISTRICT ATTORNEY FUND	.00	.00	. 00	.00	
2021 COUNTY ATTORNEY FUND	.00	.00	159.90	.00	
2021 DISTRICT CLK REC PRESERV FUND	320.00	.00	1,190.00	.00	
2021 VEHICLE INVENTORY TAX ACCOUNT	.00	.00	647.01	914.97	
2021 FAMILY AND PROTECTIVE SERVICES	.00	.00	.00	.00	
2021 CORONA VIRUS RELIEF	.00	.00	.00	67,340.18	
2021 SHERIFF SEIZED ACCOUNT	.00	.00	.00	.00	
2021 DISTRICT ATTORNEY SEIZED ACCT	.00	.00	.00	.00	
2021 DIST ATTY DRUG FORFEITURE FUND	.00	12,312.12	1,154.49	35,805.64	
2021 SHERIFF FORFEITURE FUND	.00	.00	31.05	330.00	
2021 CAPITAL MURDER FUND	.00	.00	.00	.00	
2021 STATE CRIMINAL ALIEN ASST PROG	.00	.00	.00	.00	
2021 SHERIFF COMMISSARY FUND	.00	2,738.88	20,000.00	28,069.62	
2021 2017 VEST GRANT	.00	.00	.00	.00	
2021 TITUS COUNTY 2019 BOND I&S	.00	.00	.00	.00	
2021 2017 I&S	.00	. 00	.00	.00	
2021 2004 ROW I&S/2011 SERIES	.00	.00	.00	.00	
2021 TITUS COUNTY DEBT SERVICE FUND	4,333,286.56	806.25	5,193,545.66	1,612.50	
2021 TITUS COUNTY 2012 "B" BOND I&S	.00	.00	.00	.00	
2021 2007 LOOP BOND	.00	.00	.00	.00	
2021 TITUS COUNTY 2009 BOND I&S	.00	.00	.00	.00	
2021 2016 I&S	.00	.00	.00	.00	
2021 FEMA PREC. #1 2015-2016	.00	.00	.00	.00	
2021 FEMA PRECINCT #2 2015-2016	.00	.00	.00	.00	

DATE 01/21/2021 11:21 COMBINED STATEMENT OF REVENUES AND EXPENSES FOR JANUARY THRU JANUARY GEL107 PAGE 3

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FUI	ND NAME	***** MONTH REVENUES	TO DATE ***** EXPENSES	***** YEAR REVENUES	TO DATE ****** EXPENSES	
2021	TITUS COUNTY BELL TOWER FUND	.00	.00	.00	.00	
2021	2004 RIGHT OF WAY	.00	.00	7,420.86	.00	
2021	LOOP CONSTRUCTION FUND	.00	.00	.00	.00	
2021	FEMA PREC. #3 2015-2016	.00	.00	.00	.00	
2021	FEMA PREC. #4 2015-2016	.00	.00	.00	.00	
2021	PREC #3 CERTZ GRANT	.00	.00	.00	.00	
2021	COMMISSARY STORE	.00	.00	14,545.02	.00	
2021	ELECTION FUND	.00	3,156.94	4,542.41	68,472.94	
2021	MAINTENANCE BLDG FUND	.00	5,966.84	5,964.71	49,998.52	
2021	INSURANCE FUND	2,307.18	148,175.60	391,244.17	588,564.34	
2021	DISTRICT CLERK AGENCY FUND	.00	.00	.00	.00	
2021	COUNTY CLERK AGENCY FUND	.00	.00	.00	.00	
2021	BAIL BOND BOARD ACCOUNT	.00	.00	.00	.00	
2021	GENERAL FIXED ASSETS	.00	.00	.00	.00	
2021	GENERAL L/T DEBT ACCOUNT GROUP	.00	.00	.00	.00	
	TOTAL	5,472,628.21	636,367.44	13,561,954.94	4,644,091.88	

FROM: Dany Application

(Enter Officer, Dept Head, or Elected Official's Name)

POSITION: PCT 3

(Enter department and position)

DATE:

SUBJECT: COUNTY OFFICER - PURCHASING AND CONTRACTING AUTHORITY

Local Government Code, Title 8, Subtitle B, Chapter 262 requires that "an officer authorized to make a purchase on behalf of a county or a county department or office may not make any purchase until providing to the county judge a signed acknowledgement that the officer has read and understands this Chapter. This section does not apply in a county that has appointed a purchasing agent under Subchapter B." Further, Titus County has not appointed a purchasing agent.

ACKNOWLEDGEMENT:

I, the above referenced officer, acknowledge that I have received a copy of CHAPTER 262 along with a report entitled BASICS OF THE COUNTY PURCHASING ACT AND COMPETITIVE BIDDING.

I acknowledge that I have read these materials and understand this chapter.

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Signature

Say Barre FROM:

(Enter Officer, Dept Head, or Elected Official's Name) Pet.

POSITION: (nostable

(Enter department and position)

DATE: 1-8-21

SUBJECT: COUNTY OFFICER - PURCHASING AND CONTRACTING AUTHORITY

Local Government Code, Title 8, Subtitle B, Chapter 262 requires that "an officer authorized to make a purchase on behalf of a county or a county department or office may not make any purchase Until providing to the county judge a signed acknowledgement that the officer has read and understands this Chapter, This section does not apply in a county that has appointed a purchasing agent under Subchapter B." Further, Titus County has not appointed a purchasing agent,

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Cay Damett

TO: TITUS COUNTY JUDGE & TITUS COUNTY AUDITOR FROM: JOAN MARC CODEM	
(Enter Officer, Dept Head, or Elected Official's Name) POSITION: County Attorney	
(Enter department and position)	

DATE: 1-11-2021

SUBJECT: COUNTY OFFICER - PURCHASING AND CONTRACTING AUTHORITY

Local Government Code, Title 8, Subtitle B, Chapter 262 requires that "an officer authorized to make a purchase on behalf of a county or a county department or office may not make any purchase until providing to the county judge a signed acknowledgement that the officer has read and understands this Chapter. This section does not apply in a county that has appointed a purchasing agent under Subchapter B." Further, Titus County has not appointed a purchasing agent.

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I acknowledge that I have read these materials and understand this chapter.

FROM: DAVID COLLEY

(Enter Officer, Dept Head, or Elected Official's Name)

POSITION: DISTRICT ATTORNEY

(Enter department and position)

DATE: January 1, 2021

SUBJECT: COUNTY OFFICER - PURCHASING AND CONTRACTING AUTHORITY

Local Government Code, Title 8, Subtitle B, Chapter 262 requires that "an officer authorized to make a purchase on behalf of a county or a county department or office may not make any purchase until providing to the county judge a signed acknowledgement that the officer has read and understands this Chapter. This section does not apply in a county that has appointed a purchasing agent under Subchapter B." Further, Titus County has not appointed a purchasing agent.

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I acknowledge that I have read these materials and understand this chapter.

My

Signature

Auditor Office

JAN 04 2021

Received

TO: TITUS COUNTY JUDGE & TITUS COUNTY AUDITOR Chris Durpat FROM:

(Enter Officer, Dept Head, or Elected Official's Name)

Lowston bly POSITION:

(Enter department and position)

DATE: 1-4-2021

SUBJECT: COUNTY OFFICER - PURCHASING AND CONTRACTING AUTHORITY

Local Government Code, Title 8, Subtitle B, Chapter 262 requires that "an officer authorized to make a purchase on behalf of a county or a county department or office may not make any purchase until providing to the county judge a signed acknowledgement that the officer has read and understands this Chapter. This section does not apply in a county that has appointed a purchasing agent under Subchapter B." Further, Titus County has not appointed a purchasing agent.

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lacknowledge that I have read these materials and understand this chapter.

Signature

FROM: JOHN FITCH

(Enter Officer, Dept Head, or Elected Official's Name)

POSITION: COMMISSIONEN PUT 2

(Enter department and position)

DATE: 12-30-20

SUBJECT: COUNTY OFFICER - PURCHASING AND CONTRACTING AUTHORITY

Local Government Code, Title 8, Subtitle B, Chapter 262 requires that "an officer authorized to make a purchase on behalf of a county or a county department or office may not make any purchase until providing to the county judge a signed acknowledgement that the officer has read and understands this Chapter. This section does not apply in a county that has appointed a purchasing agent under Subchapter B." Further, Titus County has not appointed a purchasing agent.

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I acknowledge that I have read these materials and understand this chapter.

Signature

home

FROM: Thm

(Enter Officer, Dept Head, or Elected Official's Name)

POSITION: Sheriff

(Enter department and position)

DATE: JAN, 4Th 2021

SUBJECT: COUNTY OFFICER - PURCHASING AND CONTRACTING AUTHORITY

Local Government Code, Title 8, Subtitle B, Chapter 262 requires that "an officer authorized to make a purchase on behalf of a county or a county department or office may not make any purchase until providing to the county judge a signed acknowledgement that the officer has read and understands this Chapter. This section does not apply in a county that has appointed a purchasing agent under Subchapter B." Further, Titus County has not appointed a purchasing agent.

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I acknowledge that I have read these materials and understand this chapter.

Signature

BrianLee FROM:

(Enter Officer, Dept Head, or Elected Official's Name)

POSITION: County Judge

(Enter department and position)

DATE: Jan 6, 2021

SUBJECT: COUNTY OFFICER - PURCHASING AND CONTRACTING AUTHORITY

Local Government Code, Title 8, Subtitle B, Chapter 262 requires that "an officer authorized to make a purchase on behalf of a county or a county department or office may not make any purchase until providing to the county judge a signed acknowledgement that the officer has read and understands this Chapter. This section does not apply in a county that has appointed a purchasing agent under Subchapter B." Further, Titus County has not appointed a purchasing agent.

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I acknowledge that I have read these materials and understand this chapter.

Signature

FROM: JEFF Perchman

(Enter Officer, Dept Head, or Elected Official's Name)

POSITION: RT /

(Enter department and position)

DATE: 1-6-21

SUBJECT: COUNTY OFFICER - PURCHASING AND CONTRACTING AUTHORITY

Local Government Code, Title 8, Subtitle B, Chapter 262 requires that "an officer authorized to make a purchase on behalf of a county or a county department or office may not make any purchase until providing to the county judge a signed acknowledgement that the officer has read and understands this Chapter. This section does not apply in a county that has appointed a purchasing agent under Subchapter B." Further, Titus County has not appointed a purchasing agent.

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I acknowledge that I have read these materials and understand this chapter.

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Signature

FROM: Jimmy Parker

(Enter Officer, Dept Head, or Elected Official's Name)

POSITION: Commissioner PCT 4

(Enter department and position)

DATE: 01/07/2021

SUBJECT: COUNTY OFFICER - PURCHASING AND CONTRACTING AUTHORITY

Local Government Code, Title 8, Subtitle B, Chapter 262 requires that "an officer authorized to make a purchase on behalf of a county or a county department or office may not make any purchase until providing to the county judge a signed acknowledgement that the officer has read and understands this Chapter. This section does not apply in a county that has appointed a purchasing agent under Subchapter B." Further, Titus County has not appointed a purchasing agent.

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I acknowledge that I have read these materials and understand this chapter.

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FROM: Angela Saucier

(Enter Officer, Dept Head, or Elected Official's Name) 76th District Judge

POSITION:

(Enter department and position)

DATE: 12/30/2020

SUBJECT: COUNTY OFFICER - PURCHASING AND CONTRACTING AUTHORITY

Local Government Code, Title 8, Subtitle B, Chapter 262 requires that "an officer authorized to make a purchase on behalf of a county or a county department or office may not make any purchase until providing to the county judge a signed acknowledgement that the officer has read and understands this Chapter. This section does not apply in a county that has appointed a purchasing agent under Subchapter B." Further, Titus County has not appointed a purchasing agent.

ACKNOWLEDGEMENT:

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I acknowledge that I have read these materials and understand this chapter.

If I choose to authorize employees within my department to function on my behalf, I am accountable to insure that all authorized employees within my department are properly instructed in purchasing laws and policies. Authorized employees will be fully cognizant of legal and disciplinary consequences as a result of violations.

DocuSigned by: Angela Sancies

6982850042BD47F... Signature

TO: TITUS COUNTY JUDGE & TITUS COUNTY AUDITOR Melissa Steveni FROM:

(Enter Officer, Dept Head, or Elected Official's Name) POSITION: Tax ASSESSOY - COllector

(Enter department and position)

DATE: 12/31/2020

SUBJECT: COUNTY OFFICER - PURCHASING AND CONTRACTING AUTHORITY

Local Government Code, Title 8, Subtitle B, Chapter 262 requires that "an officer authorized to make a purchase on behalf of a county or a county department or office may not make any purchase until providing to the county judge a signed acknowledgement that the officer has read and understands this Chapter. This section does not apply in a county that has appointed a purchasing agent under Subchapter B." Further, Titus County has not appointed a purchasing agent.

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Signature